



OFFICE OF FINANCIAL AID

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Satisfactory Academic Progress Appeal: Academic Plan

Student's SIS ID: _____

Student's Full Name: _____
 (LEGAL NAME - PRINT) first middle last

Meeting satisfactory academic progress (SAP) is one of many federally-mandated criteria viewed in determining a student's eligibility for continued receipt of financial aid. In order to remain eligible, students must meet both a quantitative and qualitative standard. The standards measure student's performance in the following areas: maximum time frame to complete a course of study, credit hour completion rate, and cumulative grade point average (GPA). Students may have their financial aid eligibility suspended for one or more of these reasons.

The academic plan must demonstrate how the student will meet the SAP standards by a specific point in time. The satisfactory academic progress policy allows a student's appeal to be approved based upon the student following the academic plan. If the student deviates from the academic plan, he/she will have their financial aid eligibility suspended. Consequently, it is critical for the academic plan submitted to reflect realistic and attainable goals for the student.

Sample academic plans are available on the Student Financial Services website: <http://sfs.virginia.edu/SAP/plan>

Provide the term for which the student is appealing: Fall _____ (year) Spring _____ (year)

Check the box(es) that reflect the reason(s) for which the student's financial aid has been suspended. The academic plan must address all of the deficiencies which caused the financial aid suspension.

- Maximum time frame to complete a course of student – complete Table One below
- Credit hour completion rate - complete Table Two below
- Cumulative grade point average (GPA) - complete Table Three below

TABLE ONE: PROPOSED ACADEMIC PLAN FOR MAXIMUM TIME FRAME

The student plans to enroll in the following terms:	The student plans to attempt the following number of credits:	The student plans to earn the following number of credits: